

HUNT MEMORIAL HOSPITAL DISTRICT  
**BOARD OF DIRECTORS**

February 27, 2024

The Hunt Memorial Hospital District Board of Directors conducted a meeting on Tuesday, February 27, 2024 at 5:30 p.m. at Hunt Regional Medical Center, sixth floor Homer Horton, Jr. Boardroom, 4215 Joe Ramsey Blvd., E., Greenville, Texas.

Dr. Pierce, Chairman, called the meeting to order.

**ROLL CALL:**

Mrs. Deborah Clack  
Mr. Jefferson Helton  
Mrs. Leslie Killgore (Absent)  
Mr. John C. Nelson, Jr.  
Mr. Wesley Oswald  
Mrs. Janet Peek  
Dr. Scott Pierce  
Mr. Michael Taylor  
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Steven Lee Boles, Jr., President/CEO  
Mr. Stuart O'Neil, General Counsel  
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO  
Mr. Chad Martin, Vice President Clinic Operations  
Ms. Brandi Isham, Vice President Coordinated Care/Quality/Medical Staff  
Ms. Jamie Morgan, Vice President/CFO  
Mr. Travis Potter, Vice President Business Development  
Anthony Elisco, D.O., Chief of Staff  
Mr. Peter Phillips, Independent Construction Consultant  
Mr. Thomas Stewart, Jr., President, JTS Health Partners  
Ms. Rose Hayden, Marketing/Development & Communications Director  
Mr. Leon Hutto, IT Director  
Mr. Bret Freeman, Trauma Service Manager/EMS Director  
Mr. Michael Sanchez, Assistant EMS Coordinator

**Approval of Minutes** Mr. Helton moved, seconded by Mrs. Peek, to approve the January 23, 2024 minutes as presented. The motion carried unanimously.

**Medical Staff Report** Dr. Elisco reported there was nothing new to report.

**Citizens to Be Heard** There were no citizens to be heard on non-agenda items.

**Public Testimony** There were no members of the public present to address the Board of Directors regarding any item on the agenda before or during the Board's consideration of said items.

**Unfinished Business** There was no unfinished business.

**New Business**

**Royse City Update** Mr. Phillips reviewed progress on the project identifying the three leave outs in the concrete foundation for radiology, CT and X-ray. Those will be completed once the utilities and structural elements are complete. Additional concrete will be poured for the slab beginning tomorrow around 2:00 am. Once the slabs are complete, work will begin on the walls which should be up by March 25, structural steel to follow with the roof to be added by the end of April. Following the presentation and discussion on marketing strategies, a copy of the site plan will be forwarded to the Board.

**Consent Agenda** Mr. Taylor reported the Finance/Budget Committee met with the financial auditor and reviewed and discussed several items within the audit. The audit is an unmodified, or clean, opinion of the finances and he commended the staff for their work. Mr. Taylor moved, seconded by Mrs. Clack, to approve the following consent agenda items as recommended. The motion carried unanimously.

To approve appointments, a request for additional privileges, requests to change staff status, reappointments and resignations for the Hunt Regional Medical Staff and Allied Health Professional Staff upon recommendation of the Board Credentials Review Committee.

To approve a physician contract for Pedro Calles, D.O., Emergency Medicine, for the Commerce Emergency Department upon recommendation of the Executive Compliance Committee.

To approve the audit for fiscal year 2023 upon recommendation of the Finance/Budget Committee.

To approve \$418,346 for the purchase of VDI Host Servers for Hunt Regional Medical Center Information Systems Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$29,078.13 for the Emory Clinic change orders #1 and #2 upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$27,378.04 for the Emory Urgent Care Phase Three Power Electricity for the Radiology Room upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

<b>Action Items</b>	Mr. O'Neil presented an order of cancellation for the May 4,
<b>Cancel</b>	2024 election for the two hospital directors from each of the
<b>Election</b>	Commissioner's Precincts One and Three and the one hospital director
<b>For</b>	from At-Large. The following candidates have been certified as
<b>Precincts</b>	unopposed and are hereby elected as follows:
<b>1, 3 and</b>	Dr. Scott M. Pierce                      Precinct One
<b>At-Large</b>	Julia Wensel                                Precinct One
	Leslie C. Killgore                        Precinct Three
	Michael E. Taylor                        Precinct Three
	John Cecil Nelson, Jr.                    At Large

There will be an election for the unexpired term of one position in Commissioner's Precinct Two on May 4, 2024 as two individuals have filed for the one position. Following review and discussion, Mrs. Peek moved, seconded by Mr. Helton, to cancel the election for Commissioner's Precincts One and Three and At-Large and to proceed with the election of the unexpired term of one candidate for Commissioner's Precinct Two. The motion carried unanimously.

<b>Medical Staff Rules &amp; Regulations Amendments</b>	Mr. Boles presented proposed amendments to the Medical Staff Rules and Regulations as recommended by the Medical Executive Committee: add definition of a quorum to Section VIII General Rules Regarding Intensive Care Unit, paragraph I; delete exception from Section III Medical Records, Paragraph A, Section 6.1.1.1. allowing an exclusion for discharge summaries; and revise Section XII General Rules Regarding Residents and Medical Students as suggested by the Arkansas College of Medicine for the upcoming Residency Program relating to residents seeing patients under the direction of a Member of the Medical Staff, residents not being independent members of the medical staff and not retaining the right to appeal contained within the bylaws, written curriculum and policies related to graduate medical education being provided to the Medical Staff Department Chairman and the Medical Executive Committee, the Program Director making an annual report to the Medical Staff, and the Residency Program
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receiving quality improvement and patient safety data. Following review, Mrs. Clack, moved, seconded by Mrs. Wensel, to approve the proposed amendments as presented and recommended. The motion carried unanimously.

**JTS  
Engage-  
ment**

Mr. Stewart provided an overview of his company and reviewed the two phase approach and methodology his company will use in assisting the hospital with their revenue cycle management, specifically working on patient accounts/charges and recovering lost revenue/cash since the implementation of Cerner. He reported to date his team has initiated the implementation of JTS' Analytics platform involving loading patient accounting data from August to current, completed a high level patient accounting data analysis regarding short and long term risk management, conducted initial onsite advisory Clinical interviews and will schedule onsite visits with inpatient nursing, ancillary, patient access and patient accounting staff. The cost of phase I and II is approximately \$600,000 to \$700,000 and following the discovery phase, the will cost will be \$150,000 per month 15 to 18 months, with JTS at risk for \$1M. The ROI for this project is \$12-15M. Following discussion, Mr. Taylor moved, seconded by Mrs. Peek, to engage JTS for the revenue cycle review and collection of our outstanding A/R. The motion carried unanimously.

**Financial  
State-  
ments**

Ms. Morgan presented the January 2024 financial statements and statistical data. Following the review, Mr. Taylor moved, seconded by Mr. Oswald, to approve, the January 2024 financial statements, subject to audit. The motion carried unanimously.

**DISCUSSION ITEMS**

**Strategic  
Initiatives**

Strategic initiatives may be discussed in Executive Session.

**Chairman's  
Report**

Dr. Pierce did not have a report.

**President/CEO  
Report**

The following was reported:

Mr. Martin reported all the Family Medicine provider positions are filled with Dr. Gray and Dr. Doty beginning this summer and a Physician Assistant being added to the Greenville Family Medicine practice. Dr. Taylor Gray-Wlazio, OB/GYN is in the process of signing her agreement and another OB/GYN candidate is scheduled to interview on March 22. Recruitment for Emergency

Medicine physicians for the Commerce Emergency Department is going well with Dr. Wallen starting this summer and Dr. Calles approved this evening. Laney Bullock, FNP has transitioned full time in assisting Dr. Elisco in his busy practice and Urology candidates from California and Amarillo are being interviewed.

Mr. Boles reported a Royse City ASC meeting is scheduled tomorrow with the ASC Steering Committee, to interview three potential architects for the project. Surgeons on the committee are Dr. Brancheau, Dr. Elisco and Dr. Liao.

Mr. Boles reported the hospital received their three year trauma designation from Level IV to a Level III Trauma Center and commended Mr. Freeman and staff for this achievement.

Mr. Boles discussed the feasibility of a bond election outlining the various needs the District has and recommended a bond election this coming November.

Mr. Boles reported the hospital is contracting with D'anna Bates to manage a flower/gift shop in the former first floor gift shop.

**Customer  
Services  
Report**

Mr. Potter presented the HCAHPS scores for 2020 through 2023 noting the improvement in responses and scores in 2023; the outpatient scoring process and the improved on-line reputation reviews received over the past two months. Following the presentation, the Board accepted the report.

Mr. Boles read a note from a Texas A&M University-Commerce soccer player expressing her appreciation for the hospital's dedication to Lions athletics.

**Executive  
Session**

An Executive Session was held under Texas Government Code §551.071, §551.074 and §551.085. Following the Executive Session there was no action taken.

**Adjournment**

There being no further business, the meeting adjourned at 7:50 pm.

  
Janet E. Peek  
Secretary