

HUNT MEMORIAL HOSPITAL DISTRICT  
**BOARD OF DIRECTORS**

March 24, 2020

The Office of the Governor temporarily suspended certain Open Meeting Act Laws due to the COVID-19 pandemic, thus the Board of Directors of Hunt Memorial Hospital District conducted a meeting on Tuesday, March 24, 2020 at 5:00 p.m. at Hunt Regional Medical Center, 4215 Joe Ramsey Boulevard, Greenville, Texas via a dial-in teleconference with the following members:

Mr. Joe C. Johnson, Chairman, on site  
Dr. James Barr, via telephone  
Mrs. Sarah Alderman, via telephone  
Mr. Richard "Link" Linkenauger, via telephone  
Mr. John Cecil Nelson, Jr., via telephone  
Mrs. Janet Peek, via telephone  
Dr. Scott Pierce, via telephone  
Mr. William Rutherford, via telephone

comprising a quorum of the Board; also,

Mr. Richard Carter, President/CEO  
Ms. Leah Curtis, Hospital Counsel  
Mr. Lee Boles, Vice President/CFO  
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO  
Mr. John Heatherly, Vice President Operations/Support Services  
Ms. Emily Sundeen, DNP, FNP-BC, VP Quality & Clinical Integration  
Mr. Jeffrey Constantino, Facilities Management Director

Absent was:

Mrs. Julia Wensel

**Approval of  
Minutes**

Mr. Linkenauger moved, seconded by Mrs. Peek, to approve the February 25, 2020 minutes

**HRMC Medical  
Staff Report**

There was no medical staff report.

**Citizens To  
Be Heard**

There were no citizens to be heard

**Unfinished  
Business**

There was no unfinished business.

**New  
Business**

Dr. Barr moved, seconded by Mr. Linkenauger, to approve the following consent agenda item as recommended. The motion carried unanimously.

**Consent  
Agenda**

To approve the recommendations for appointments, reappointments, requests to change staff status, and resignations for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff upon recommendation of the Credentials Review.

**Hunt County  
Property  
R41716**

Mr. Carter presented a resale bid of \$38,500 for Hunt County property, R41716, 2600 Bois d'Arc Street, Commerce from the Board of Regents of the Texas A&M University System. Mr. Linkenauger moved, seconded by Mrs. Peek, to approve the resale as presented and as approved by all taxing entities. The motion carried unanimously.

**Pharmacy  
Change  
Orders**

Mr. Constantino presented three change orders for the Hunt Regional Medical Center USP Pharmacy renovation totaling \$2,756.00. Change Order #12 is for additional workstation upper shelving for \$941, Change Order #13 is for roof top unit modifications for \$540 and Change Order #14 is for shelving modifications - reduce height for \$1,275. It was noted \$49,729 remains unused from the \$93,407 contingency budget. Dr. Pierce moved, seconded by Mrs. Peek, to approve the change orders as presented. The motion carried unanimously.

**Physical  
Therapy  
Change  
Orders**

Mr. Constantino presented three change orders for the Hunt Regional Medical Center Physical Therapy renovation totaling \$13,157. Change Order #1 is to move the electrical panel, temporary entry for \$7,998, Change Order #3 is to provide a floor sink for the treadmill for \$4,286, Change Order #4 is a credit for not using double doors for \$10,125 and Change Order #5 is to demo old roof top unit and repair roof for \$10,998. It was noted \$20,893 remains unused from the \$34,050 contingency budget. Mrs. Peek moved, seconded by Mr. Rutherford, to approve the change orders as presented. The motion carried unanimously.

**CEO  
Report**

Mr. Carter reported the following:

The Doctor's Day celebration initially planned for Monday, March 30, 2020 has been postponed due to COVID-19.

The annual CEO Report was sent to the Board members in early March and is used to complete the annual CEO evaluation process.

The Pharmacy renovation project is complete and successfully passed the required ADA and State inspections with no violations. Congratulations to the Facilities Management Department, Pharmacy and the contractor for jobs well done.

**COVID-19  
Update**

Ms. Sundeen provided an update on the COVID-19 activities at Hunt Regional as follows: 137 specimens have been collected and sent to a California lab which will take approximately six to seven days to result; today the Hunt County Health Department reported a female aged 50-59 tested COVID positive and is being quarantined in her home; infection control procedures/processes including the reprocessing of 300 N95 masks using ultraviolet germicidal irradiation, (Health and Human Services approved method of disinfection during a pandemic) has been initiated so the N95 masks may be reused; our supply distributor notified the hospital today that our April allocation of PPE was taken by FEMA and diverted to New York; access into Hunt Regional Medical Center is limited to the front door and the Emergency Department entrance so screening and temperature checks may be performed; the hospital currently has 13 patients in isolation; and the hospital is following the CDC criteria for testing, Following discussion on community communication/education, social distancing and the "Stay at Home" edict, the report was accepted. Board members thanked and commended the staff for their selfless work and dedication.

**Financial  
Statements**

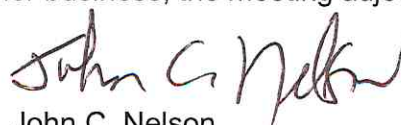
Mr. Boles presented the February 2020 financial statements and provided an overview of the financial and statistical data. He reported days of cash on hand increased to 57 and the variance in salary expense was due to the unbudgeted extra day in February for Leap Year. Following review and discussion, Mr. Rutherford moved, seconded by Mrs. Peek, to accept the statements, subject to audit. The motion carried unanimously.

**Executive  
Session**

There was no Executive Session held.

**Adjournment**

There being no further business, the meeting adjourned at 5:32 p.m.



John C. Nelson  
Secretary