

HUNT MEMORIAL HOSPITAL DISTRICT  
**BOARD OF DIRECTORS**

April 28, 2020

The Office of the Governor temporarily suspended certain Open Meeting Act Laws due to the COVID-19 pandemic, thus the Board of Directors of Hunt Memorial Hospital District conducted a meeting on Tuesday, April 28, 2020 at 5:00 p.m. at Hunt Regional Medical Center, 4215 Joe Ramsey Boulevard, Greenville, Texas via a dial-in teleconference with the following members:

Mr. Joe C. Johnson, Chairman  
Dr. James Barr, via telephone  
Mrs. Sarah Alderman, via telephone  
Mr. Richard "Link" Linkenauger, via telephone  
Mr. John Cecil Nelson, Jr., via telephone  
Mrs. Janet Peek, via telephone  
Dr. Scott Pierce, via telephone  
Mr. William Rutherford, via telephone  
Mrs. Julia Wensel, via telephone

comprising a quorum of the Board; also,

Mr. Richard Carter, President/CEO  
Ms. Leah Curtis, Hospital Counsel  
Mr. Lee Boles, Vice President/CFO  
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO  
Mr. John Heatherly, Vice President Operations/Support Services  
Ms. Emily Sundeen, DNP, FNP-BC, VP Quality & Clinical Integration  
Mr. Jeffrey Constantino, Facilities Management Director  
Ms. Lisa Hill, Foundation Development Marketing Communications Director  
Ms. Stacey Lane, Human Resources Director  
Mr. Travis Potter, Service Excellence/LEAN Director

**Approval of Minutes** Mr. Rutherford moved, seconded by Mrs. Wensel, to approve the March 24, 2020 minutes. The motion carried unanimously.

**HRMC Medical Staff Report** There was no medical staff report.

**Citizens To Be Heard** There were no citizens to be heard.

**Unfinished Business** There was no unfinished business.

**New  
Business**

Mr. Rutherford moved, seconded by Mrs. Peek, to approve the following consent agenda items as recommended. The motion carried unanimously.

**Consent  
Agenda**

To approve the recommendations for appointments, a request to reinstate privileges, requests to change staff status, reappointments and resignations for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff upon recommendation of the Credentials Review.

To approve the resale of Hunt County property R72318, 3915 Lee Street, Greenville, Texas for \$8,320.00 upon recommendation of the Finance/Budget Committee and approval by all taxing entities.

To approve the temporary supports for the cooling towers at Hunt Regional Medical Center in the amount of \$14,154.55 upon recommendation of the Finance/Budget Committee.

To approve a delayed match up to 120 days and the implementation of the CARE Act provisions to the Hunt Memorial Retirement Savings Plan & Trust upon recommendation of the Retirement Savings Plan & Trust Committee.

**Proposal to  
Amend ED  
Customer  
Service  
Indicator**

Mr. Carter reported NRC Health tabulates the Emergency Room customer service scores differently than Press Ganey, thus it is being requested to change the goal from 70 to 48.7. Mr. Potter joined the meeting and discussed the method of scoring pointing out the scores for the Emergency Room are not government regulated. The 48.7 goal is in the 50<sup>th</sup> percentile for all the Emergency Rooms and the Emergency Rooms survey responses are much higher than the inpatient responses received. Following discussion, Dr. Pierce moved, seconded by Mrs. Peek, to amend the indicator as discussed. The motion carried unanimously.

**Architectural  
Design  
Contract**

Mr. Carter presented a revised request for additional design services for the expansion program on the OB/Surgery Expansion and renovation project dated April 16, 2020. He reported once Mr. Marks

was replaced, there were code and design deficiencies identified with the new architect which took 45 days to correct. A revised request for design services was received outlining the agreed changes with offensive language, casting blame on the District. Mr. Carter responded in writing advising the representation was entirely false due to the ineffectiveness of their architects, Mr. Maytum and Mr. Marks. A follow up meeting was held where Jacobs apologized and submitted the proposed request. The design now provides for ten LDRPs and six LDRs with no ante-partum rooms. These changes have been reviewed by Mr. Hurley and staff and found to be acceptable. Mr. Carter reported we are prepared to move forward with a very watchful eye and recommended contracting with a strong construction firm that has a Construction Manager at Risk (CMAR) process. Following discussion on fees, bid process and commending Mr. Carter for a well written letter, Dr. Pierce moved, seconded by Mrs. Peek, to approve the design contract as presented and requested that once the project begins, the CEO provide monthly reports apprising of the progress being made to include costs and relationships with the staff. The motion carried unanimously.

**Change in  
Service  
Lines**

The agenda item, "Consider plans to address changes to service lines currently offered in light of the disaster declaration and take all necessary action" may be considered following the Executive Session.

**Annual  
CEO  
Evaluation**

The agenda item, "Consider President/CEO annual evaluation and take all necessary action" may be considered following the Executive Session.

**Strategic  
Initiatives**

The agenda item, "Consider strategic initiatives and take all necessary action" may be considered following the Executive Session.

**CEO  
Report**

Mr. Carter reported the following:

The Foundation is planning to hold the Gala on July 31, 2020 with ongoing discussion as to if the Gala should be traditional or virtual.

Nurses Week is May 6 through 12 and Hospital Week is May 10 through 16. Hospital week gifts and service awards will be given to Department Directors for distribution.

For 2020 the hospital will receive \$283,817 in tobacco settlement funds which is a \$9,500 increase from 2019.

Renovation projects for Pharmacy and Physical Therapy are complete and the MRI project is expected to be complete by mid to late May.

**Quality Report**

There was no report.

**Compliance Report**

Mr. Heatherly presented the Compliance Report for January through March 2020. A total of 967 employees completed compliance training; sanction checks for the quarter totaled 128 and were completed prior to start dates and were negative. Under investigations/hotline reports: there were no investigation or hotline reports received in the quarter; no exit interviews with compliance concerns in January or March and one exit interview question with concern in February that was a Human Resource issue and was investigated and resolved; and there were no physician compensation agreements approved during the quarter. Following the overview, Mrs. Peek moved, seconded by Mr. Linkenauger, to approve the report as presented. The motion carried unanimously.

**Financial Statements**

Mr. Boles presented the March 2020 financial statements and provided an overview of the financial and statistical data. He reported the hospital received 3.1 million dollars on April 10 and Hunt Regional Medical Partners received \$201,000 under the CARES Act provision with additional funds expected to be released in the near future. Following the overview of grant applications available, Medicare funding and changes to the DSRIP program, Mr. Linkenauger moved, seconded by Mrs. Alderman, to accept the statements, subject to audit. The motion carried unanimously.

**Executive Session**

There was an Executive Session held under the provision of Section 551.001 et seq., Texas Government Code, for the purpose of 551.071, 551.074, 551.076 and 551.085. Following the Executive Session, the following action was taken.

**Change in Service Lines**

Mr. Linkenauger moved, seconded by Mrs. Alderman, to authorize administration to continue with the plans as outlined regarding the pandemic response and authorize the CEO to contact community leaders as necessary. The motion carried unanimously.

**Annual  
CEO  
Evaluation**

Mr. Linkenauger moved, seconded by Mrs. Wensel, to accept the recommendation of the Executive Committee regarding the CEO evaluation. The motion carried unanimously.

**Strategic  
Initiatives**


There was no action taken.

**Board  
Member  
Comments**

Mr. Linkenauger reported it has been a pleasure serving on the on the Board and he thanked everyone for their support during his tenure. The Board thanked him for his service and wished him all the best.

**Adjournment**

There being no further business, the meeting adjourned at 6:45 p.m.



John C. Nelson  
Secretary

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