

HUNT MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
May 24, 2022

The Hunt Memorial Hospital District Board of Directors conducted a meeting on Tuesday, May 24, 2022 at 5:30 p.m. at Hunt Regional Medical Center, sixth floor Homer Horton, Jr. Boardroom, 4215 Joe Ramsey Blvd., E., Greenville, Texas.

Dr. Pierce, Chairman, called the meeting to order.

ROLL CALL:

Mrs. Deborah Clack
Mr. Jefferson Helton
Mrs. Leslie Killgore (Absent)
Mr. John C. Nelson, Jr.
Mrs. Janet Peek
Dr. Scott Pierce
Mr. Michael Taylor
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Steven Lee Boles, Jr., President/CEO
Mr. Chad Martin, Vice President Clinic Operations
Mr. John Heatherly, Vice President Operations/Support Services
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO
Mr. Travis Potter, Vice President Business Development
Mr. James Robertson, Vice President/CFO
Mr. Stuart O'Neil, General Counsel
Mr. Tim Roberts, Robins & Morton
Mr. Jeffrey Constantino, Facilities Management Director
Mr. Pete Harrell, Projects Manager
Ms. Lisa Hill, Development Marketing Communications Director
Ms. Rose Hayden, Development & Communications Assistant Director
Ms. Stacey Lane, Human Resources Director
Ms. Jamie Morgan, Controller
Ms. Mary Pattberg, Finance Projects Director
Mr. Billy Robinson, Resource Management Director
Mr. Clay Petzold
Mrs. Jan Helton
Ms. Jessica Helton
Mrs. Amanda Roberts

**Adoption
Of Order
Certifying
Election**

Mr. O'Neil presented Order Number 340, an order certifying the election for members of the Board of Directors of Hunt Memorial Hospital District; declaring the results of the election; and declaring certain individuals elected to the office of Hospital District Director. There was only one person that filed for candidacy in Precinct Two, only two persons that filed for

candidacy in Precinct Four; only one person filed for candidacy for the one position in Precinct One and only one person who filed for candidacy for the one position in Precinct Three, thus there was no election held. The following individuals were unopposed as candidates for the offices of members of the Board of Directors of Hunt Memorial Hospital District from the precinct indicated, each of them is certified as having been opposed in said election and each of them is declared to be duly elected as a member of the Board of Directors of Hunt Memorial Hospital District at the precinct indicated for the period beginning May 24, 2022 and ending the uniform elected date stated below, to-wit:

Precinct One Scott M. Pierce, D.O.
(Ending May 2024)

Precinct Two Deborah G. Clack
(Ending May 2026)

Precinct Three Leslie C. Killgore
(Ending May 2024)

Precinct Four William Jefferson Helton
(Ending May 2026) Janet E. Peek

Mr. Taylor moved, seconded by Mrs. Peek, to adopt Order Number 340 as presented. The motion carried unanimously,

Pre-Oath Statements Pre-Oath statements were administered to Mrs. Clack, Mr. Helton, Mrs. Peek and Dr. Pierce.

Administer Oaths of Office Oaths of office were administered to Mrs. Clack, Mr. Helton, Mrs. Peek and Dr. Pierce.

Election of Officers By general consent, Mr. O'Neil served as temporary Chair during the election of officers. Officers elected will serve a two (2) year term.

Chairman Mr. Taylor nominated Dr. Pierce as Chairman, seconded by Mrs. Clack. There being no further nominations, Dr. Pierce was elected by acclamation.

- Vice Chairman** Mrs. Peek nominated Mr. Taylor as Vice Chairman, seconded by Mr. Nelson. Mrs. Wensel nominated Mr. Nelson as Vice Chairman, seconded by Mrs. Clack. Mr. Taylor was elected Vice Chairman.
- Secretary** Mr. Taylor nominated Mrs. Peek as Secretary, seconded by Mr. Nelson. Mrs. Wensel nominated Mrs. Clack as Secretary, seconded by Mrs. Peek. Mrs. Peek was elected Secretary.
- Executive Committee Member** Mr. Taylor nominated Mrs. Clack as Executive Committee Member, seconded by Mrs. Wensel. There being no further nominations, Mrs. Clack was elected by acclamation.
- Medical Staff Report** There was no Medical Staff Report.
- Approval of Minutes** Mrs. Peek moved, seconded by Mrs. Clack, to approve the April 26, 2022, minutes as presented. The motion carried unanimously.
- Citizens to Be Heard** Dr. Pierce introduced Mr. Clay Petzold, a candidate considering the open Board member position in Commissioners Precinct 2. Mr. Petzold reported he has been a Caddo Mills resident for 16 years and following a brief history of himself and his family, the Board welcomed him to the meeting. There were no other citizens to be heard on non-agenda items.
- Public Testimony** There were no members of the public present to address the Board of Directors regarding any item on the agenda before or during the Board's consideration of said items.
- Unfinished Business** There was no unfinished business.
- New Business Expansion** Mr. Roberts reported renovation continues for PACU, and the OB waiting room. Completion of the expansion project is delayed due to the late arrival of the breakers, transformers and electrical panels. The last shipment of the metal panels is expected May 26 and will take over a week to complete the installation. Landscaping is in place and concrete is complete. The Drager booms were delivered two weeks ago and installation should be complete this week.

**Consent
Agenda**

Mr. Taylor moved, seconded by Mrs. Clack, to approve the following consent agenda items as presented and recommended:

To approve the recommendations for appointments, requests to change staff status, requests to change staff category, reappointments, and resignations for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff upon recommendation of the Board Credentials Review Committee.

To approve a Hunt Regional Medical Partner Physician Agreement for Gastroenterology upon recommendation of the Executive Compliance Committee.

To approve \$675,000 to replace the roof on the main entrance and restore the OB roof upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$64,195 for the purchase of an Artic Sun temperature management system for Hunt Regional Medical Center ICU upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$168,118 for the purchase of a nurse call system for Hunt Regional Medical Center 3East upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

ACTION ITEMS

**HMHD
Organizational
Chart**

Mr. Boles presented the revised Hunt Memorial Hospital District Organizational Chart outlining restructuring changes by Mr. Robertson and clinic changes under Mr. Martin. Following the presentation, Mrs. Wensel moved, seconded by Mrs. Peek, to approve the revised organizational chart as presented. The motion carried unanimously. Dr. Pierce recommended future changes to the organizational chart be submitted annually for review and approval by the Board.

**Community
Brand
Survey
Results**

Mr. Potter presented the Community Brand Survey results for Hunt Regional Healthcare. The purpose of the survey is to establish consumer awareness about facilities in the area, and which area healthcare providers have the highest community awareness and preference; to identify those organizational attributes most valued by consumers and how Hunt Regional performs relative to the competition and on the attributes; and assess perceptions of service lines. The online survey was conducted by NRC Health with 435 respondents completing the survey. Based on the results, Hunt Regional is conveniently located, easy to access, a trusted healthcare facility that provides compassionate care with up-to-date facilities. Following review of our growth key performance indicators (KPI) and the cost of the survey, the report was accepted as presented.

**Renewal
of D&O,
Crime
and
Privacy
Liability**

Mr. Boles presented proposed quotes for the Directors & Officers, Crime and Privacy Liability insurance coverages and recommended the Directors and Officers quote from Berkley for \$42,487, the Crime quote from Great American Insurance for \$5,980 and the Privacy Liability Cyber quote from Corvus for \$60,119.92. Following discussion on coverages, Mr. Taylor moved, seconded by Mrs. Clack, to approve the quotes from Berkley for Directors & Officers, Great American Insurance for Crime and Corvus for Privacy Liability Cyber. The motion carried unanimously.

**Financial
Statements**

Mr. Robertson presented the April 2022 financial statements and statistical data. Following the review, Mr. Taylor moved, seconded by Mrs. Peek, to accept the April 2022 financial statements, subject to audit. The motion carried unanimously.

DISCUSSION ITEMS

**Strategic
Initiatives**

Strategic initiatives may be considered following the Executive Session.

**Chairman's
Report**

Dr. Pierce welcomed everyone back to the Board from the election. Mr. Helton provided a synopsis of his career as a Pharmacist and also sings and enjoys writing plays and songs. He noted his daughter in New York directed his last play in Manhattan.

Dr. Pierce reported with the election, he will reviewing the committee assignments over the next week and will inform members of any changes to their assignments. Mr. Helton will

be included in the committees and Board orientation will be scheduled in the near future.

Dr. Pierce discussed initiating a process for Board members to meet periodically (quarterly) with hospital staff to receive input on their thoughts and ideas regarding district matters. Another initiative is for the district to be involved in meeting with city and county leadership collectively regarding Hunt County and its future. Mr. Taylor recommended contacting the Board of Development to be involved in these meetings.

**President/CEO
Report**

Mr. Boles reported the following:

The hospital held their traditional activities this year in celebration of Nurse's Week during the first week in May and Hospital Week the second week of May. Congratulations to Jackie Lankford, RN being named the 2022 Nurse of the Year. Ms. Lankford currently works in the float pool where she serves in several clinical areas and always goes above and beyond for her patients and coworkers.

The 2022 Hospital Service Awards were held during Hospital Week and in addition to celebrating years of service by our employees, the following people/departments were recognized who best represented our five pillars:

Service - Garrett Greer (Security)
People - Bret Freeman (Trauma/Safety/EMS)
Growth - Rockwall Open Imaging
Finance - Pre-Services
Quality - Tammy Moore (Women's Center)
Community Partner Award - Jeremy Powell, Greenville Fire Department Chief was recognized for his support of the District during the past two years.

Commended Kathy Price and the laboratory staff for receiving a two year CAP accreditation earlier this month.

Bid documents for the Commerce Urgent Care Center project are expected to be released out next week and returned by mid-June.

Staff on the sixth floor are beginning to be relocated. The Central Business Office (CBO) will be relocating to the OmniSYS building and by early fall the sixth floor should be vacated. Board meetings will be transitioned from the sixth floor to the first floor former gift shop area.

Cerner revised their timeline with the hospital due to their lack of resources and after lengthy discussion, the timeline was amended and the kick-off is expected to be mid-July.

Dr. Johns, Gastroenterology, has signed a contract and will join Medical Partners the summer of 2023. In the interim, Dr. Gupta from Medical City will be assist with gastroenterology coverage. Dr. Goss has resigned and the hospital is actively recruiting for a general surgeon. Dr. Allembaugh and Dr. Patterson are initiating a search for a third Pediatrician to replace Dr. Justice when he retires.

Envision is actively recruiting for our ICU Intensivists program.

**Compliance
Report**

Mr. Heatherly presented the Compliance Report for January through March 2022. A total of 770 employees completed compliance training; sanction checks for the quarter totaled 164 and were completed prior to start dates and were negative. Under investigations/ hotline reports: there were no investigation or hotline reports received in the quarter; there were five exit interview questions with concern in January, four were HR issues and addressed and one remains under review; there were no exit interview questions with concerns in February and there were five exit interview questions with concerns in March that were HR issues and addressed; and there were two physician compensation agreements approved during the quarter. Following the overview, the report was accepted.

**Executive
Session**

An Executive Session was held under Texas Government Code §551.071 and §551.072. Following the Executive Session, there was no action taken.

Adjournment

There being no further business, the meeting adjourned
at 7:19 p.m.



Janet Peek
Secretary

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