

HUNT MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS
January 28, 2020

The Board of Directors of Hunt Memorial Hospital District conducted a meeting on Tuesday, January 28, 2020 at 6:30 p.m. in the sixth floor Homer Horton, Jr. Boardroom at Hunt Regional Medical Center, 4215 Joe Ramsey Blvd., Greenville, Texas with the following members present:

Mr. Joe C. Johnson, Chairman
Dr. James Barr
Mr. John Cecil Nelson, Jr.
Dr. Scott Pierce
Mr. William Rutherford
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Richard Carter, President/CEO
Ms. Leah Curtis, Hospital Counsel
Asif Khattak, M.D., Chief of Staff
Mr. Lee Boles, Vice President/CFO
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO
Mr. John Heatherly, Vice President Operations/Support Services
James Sandin, M.D., Vice President Medical Staff Affairs
Ms. Emily Sundeen, DNP, FNP-BC, Vice President Quality & Clinical Integration
Mr. Walter Marks, Jacobs Architects
Ms. Danielle Zimmerman, BKD
Ms. Lisa Hill, Foundation Development Marketing Communications Director
Ms. Stacey Lane, Human Resources Director
Ms. Teresa McNeil, IT Director
Ms. Mary Pattberg, Decision Support Director
Ms. Jamie Morgan, Accountant
Mr. Jeffrey Constantino, Facilities Management Director
Mr. Pete Harrell, HRMC Project Manager
W. Britton White, Fortified Health Security

Absent were:

Mrs. Sarah Alderman
Mr. Richard "Link" Linkenauger
Mrs. Janet Peek

Approval of Minutes Dr. Pierce moved, seconded by Mrs. Wensel to approve the December 17, 2019 minutes as written. The motion carried unanimously.

HRMC Medical Staff Report There was no medical staff report.

Citizens To Be Heard There were no citizens to be heard.

Unfinished Business There was no unfinished business.

New Business Mr. Rutherford moved, seconded by Mr. Nelson, to approve the following consent agenda items as recommended. The motion carried unanimously.

Consent Agenda

To approve the recommendations for appointments, reappointments, requests to change staff status, requests for additional clinical privileges, request to change staff category and resignations for the Hunt Regional Medical Center and the Allied Health Professional Staff upon recommendation of the Credentials Review Committee.

To approve the amended Hunt Memorial Hospital District Sentinel Event Policy upon recommendation of the Risk Management Committee.

To approve the amended Hunt Memorial Hospital District Patient Safety Event Policy upon recommendation of the Quality Council.

To approve the 2020 Hunt Regional Medical Center Performance Improvement Plan upon recommendation of the Quality Council.

To approve the 2020 Hunt Regional Medical Center Plan for Patient Services upon recommendation of the Quality Council.

To approve the Hunt Regional Medical Center Utilization Review and Health Information Management Plan for Fiscal Year 2020-2022 upon recommendation of the Utilization Review/Health Information Management Committee.

To approve the Hunt Regional Medical Center Utilization Review and Health Information Management Goals/Objectives for 2020/2022 upon recommendation of the Utilization Review/Health Information Management Committee.

To approve the 2020-2021 Tobacco Settlement Grant Fund disbursements totaling \$176,500 upon recommendation of the Tobacco Settlement Grant Fund Committee. Recipients are: Bread of Life Community Services, Commerce Food Pantry, Drug Free Greenville, Greenville Golden K Kiwanis, Healthy Hunt County, Hunt County Shared Ministries, Hunt County Kids, HMHD Charitable Health Foundation, Lake Area Shared Ministries, Northeast Texas Children's Museum, Senior Center Resources and Public Transit, Inc., and Women In Need, Inc.

To approve the purchase of furniture in the amount of \$25,156.33 for the Health Information Management Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve the AGFA EKG Heartstation 2008 server upgrade in the amount of \$26,631.44 for the Cardio-pulmonary Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve the purchase of the nurse call communications system in the amount of \$117,975.00 for the Acute Rehab Unit upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve the repairs to the cooling towers in the amount of \$113,910.55 at Hunt Regional Medical Center upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

**Fiscal Year
2019 HMHD
Annual Audit**

Ms. Zimmerman reported the audit of the Hunt Memorial Hospital District for year ending September 30, 2019 expresses an unqualified opinion on the fair presentation of the basic financial statements in all respects, in conformity with accounting standards generally accepted in the United States. She reviewed required communications noting the District's net position decreased by \$316,997. Audit risk areas and key disclosures and audit adjustments were noted and she provided an overview of the balance sheets, days cash on hand, net days in accounts receivable, debt to equity, statement of revenues and expenses, collections versus net revenue, capital asset purchases, and property tax revenue. She noted a change in the

accounting standards under GASB Statement No. 84 on fiduciary activities beginning September 30, 2020 for the District that will improve guidance for state and local governments controlling the assets of the fiduciary activity and the beneficiaries with whom a fiduciary relationship exists; and under GASB Statement No. 87 leases will no longer be classified between capital and operating and will be recognized through an intangible asset and a corresponding liability effective September 30, 2021. In other industry matters she discussed the Section 1115a Waiver UC Pool transition to charity care cost, the DSRIP phase out through September 30, 2021 and CMS scrutiny of supplemental funding. Following the presentation, Mr. Nelson moved, seconded by Dr. Barr to approve the audit as presented. The motion carried unanimously.

**Resale of Hunt
County Property**

Mr. Carter presented a proposed bid on R35802, A0997 Stuart J, Tract 3, Acres 1.0 off CR 4201, Commerce, Texas 75428 for \$1,500 from Nextlots Properties LLC. The property is currently valued at \$14,000 but is landlocked. Following review and discussion, Mrs. Wensel moved, seconded by Mr. Rutherford, to accept the bid as presented, subject to approval by all taxing entities. The motion carried unanimously.

Election Order

Ms. Curtis presented Order Number 325, an order of election of Hunt Memorial Hospital District to be held on May 2, 2020 for the purpose of electing two hospital directors from each of Commissioner's Precincts 1 and 3 in Hunt County and one hospital director for Hunt County at-large. Applications for a place on the ballots shall be filed by 5:00 p.m. on February 14, 2020 at 4215 Joe Ramsey Blvd., Greenville, Texas 75401. Early voting by personal appearance will be conducted each weekday at 2217 Washington Street, Greenville, Texas 75401 beginning on Monday, April 20, 2020 and ending April 28, 2020. On April 21 and April 23, 2020, the hours to early vote by personal appearance will be extended to 7:00 a.m. until 7:00 p.m. Applications for ballot by mail shall be mailed to Mr. Jose Martinez at the Hunt County Voter Administration Office at 2217A Washington Street, Greenville, Texas 75401 and must be received no later than the close of business on April 20, 2020. Following the overview, Mr. Nelson moved, seconded by Mr. Rutherford, to adopt Order No. 325 as presented. The motion carried unanimously.

**Election
Services
Contract**

Ms. Curtis presented a proposed Contract for Election Services between the Hunt County Elections Administrator Office and Hunt Memorial Hospital District for the May 2, 2020 Board of Directors' election for Precincts 1, 3 and At-Large. Following the overview, Mr. Nelson moved, seconded by Mrs. Wensel, to approve the contract as presented. The motion carried unanimously.

**HRMC
Expansion
Cost
Projection**

Mr. Marks reviewed the new design and cost estimates for the expansion project. The OR expansion has two new ORs instead of four with an expanded PACU, renovated GI suite, sterile supply and one OR shelled in. The OB unit was reviewed and it was noted there will be four less NICU beds and four less antepartum beds. Funding a central plant expansion from potential energy savings of \$2-3 million was discussed and is currently being researched. Total construction cost limitation estimates were received from Robbins and Morton, Turner Construction, Whiting Turner and Key Construction ranging from \$23,450,329 to \$25,416,544. Following review and discussion, Dr. Pierce moved, seconded by Dr. Barr, to move forward with the project as outlined making changes as discussed. The motion carried unanimously.

**HIPAA
Security
Risk
Analysis**

The agenda item, "Receive and consider a HIPAA security risk analysis and take all necessary action" may be considered following the Executive Session.

**President/CEO
Report**

Mr. Carter reported the following:

The Joint Commission surveyors arrived today and will survey our facilities through Friday.

The annual Greenville Chamber of Commerce banquet is Thursday, February 13 and the hospital has a table. Those interested in attending are welcome to sit at the table. There are a few open seats. First come, first serve.

Applications for the May 2, 2020 HMHD Board of Directors' elections for Precincts 1, 3 and At-Large are available. There is one open seat in Precinct 3.

We have entered into a legal dispute with the company who provided the installation of the new cooling towers this past summer.

Billy Robinson who resigned earlier this month has returned.

**Quality
Performance
Report**

There was no report.

Customer Service Report There was no report.

Compliance Report Mr. Heatherly presented the Compliance Report for October through December 2019. A total of 105 employees completed compliance training; sanction checks for the quarter totaled 121 and were completed prior to start dates and were negative. Under investigations/hotline reports and eComplaint reports: there was one hotline/investigation investigated in October that was investigated and addressed appropriately; three hotline/investigation investigated in November that was investigated and addressed appropriately, and no hotline/investigation reports received in December. There was one exit interview question with concern in October with a human resource issue that was investigated and resolved and not exit interview questions with concerns in November or December. There were no physician compensation agreements approved during the quarter. Following the overview, the report was accepted.

Financial Statements Mr. Boles presented the December 2019 Financial Statements and statistical data. Following the review, Mr. Rutherford moved, seconded by Mrs. Wensel, to accept the financial statements as presented, subject to audit. The motion carried unanimously.

Committee Reports There were no committee reports.

Executive Session There was an Executive Session held under Section 551.001 et seq., Texas Government Code for the purpose of 551.076. Following the session, there was no action was taken.

Adjournment There being no further business, the meeting adjourned at 8:10 p.m.



John C. Nelson
Secretary

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