

HUNT MEMORIAL HOSPITAL DISTRICT  
**BOARD OF DIRECTORS**

November 30, 2020

The Hunt Memorial Hospital District Board of Directors conducted a meeting on Monday, November 30, 2020 at 6:30 p.m. at Hunt Regional Medical Center, sixth floor Homer Horton, Jr. Boardroom, 4215 Joe Ramsey Blvd., E., Greenville, Texas.

Dr. Pierce, Chairman, called the meeting to order.

**ROLL CALL:**

Mrs. Sarah Alderman  
Dr. James Barr  
Mr. John C. Nelson, Jr.  
Mrs. Janet Peek  
Dr. Scott Pierce  
Mr. William Rutherford ~ Absent  
Mr. Michael Taylor  
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Richard Carter, President/CEO  
Ms. Leah Curtis, Hospital Counsel  
Mrs. Deborah Clack, Board Member Candidate ~ Commissioner's Precinct 2  
Ms. Bonnie Hunter, Commerce EDC  
Mr. Lee Boles, Vice President/CFO  
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO  
Mr. John Heatherly, Vice President Operations/Support Services  
Ms. Emily Sundeen, DNP, FNP-BC, Vice President Quality & Clinical Integration  
James Sandin, M.D., Vice President Medical Staff Affairs  
Mr. Jeffrey Constantino, Facilities Management Director

**Executive  
Committee**

Dr. Pierce reported the Executive Committee meeting has been suspended until after the Bylaws Committee reviews the bylaws and proposes recommendations for the Board to consider and apologized for not clearly communicating the meeting change to all members of the Board.

**HRMC Medical  
Staff Report**

There was no medical staff report.

**Consider  
Appointment  
of Board of  
Director for  
Precinct 2**

The agenda item, "Consider appointment of Board of Director for Commissioner Precinct 2 to fill an unexpired term and take all necessary action", may be considered following the Executive Session.

**Administer  
Oath of  
Office**

The agenda item, "Administer Oath of Office" may be considered following the Executive Session.

**Approval of  
Minutes**

Mr. Taylor moved, seconded by Mrs. Alderman, to approve the October 20 and October 27, 2020 minutes. The motion carried unanimously.

**Citizens To  
Be Heard**

There were no citizens to be heard on non-agenda items.

**Public  
Testimony**

There were no members of the public present to address the Board of Directors regarding any item on the agenda before or during the Board's consideration of said items.

**Unfinished  
Business**

There was no unfinished business.

**New  
Business  
Consent  
Agenda**

Mrs. Alderman moved, seconded by Mrs. Peek, to approve the following consent agenda items as recommended. The motion carried unanimously.

To approve the recommendations for appointments, a request to change staff status, requests to change staff category, reappointments, reappointments with change in staff category and resignations for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff upon recommendation of the Credentials Review.

To approve the amendments to the Hunt Regional Medical Center Rules and Regulations Governing Allied Health Professionals upon recommendation of the Medical Executive Committee. Amendments include: the Allied Health Professional's (AHP) notes are to be signed by the attending physician when the AHP is acting as a consultant; an AHP will be allowed to practice within the scope of their practice without direct physician supervision; to relocate notification by the Supervising Physician to Administration of specific AHP changes to € under 1.10 from (f) under 1.10.1; and the Physician Assistant's daily progress notes, H&Ps and consultation notes are to be co-signed by their Supervising Physician.

To approve \$152,490.00 for the purchase of seven drills, attachments and batteries for the Surgical Services Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$26,163.65 to upgrade the HVAC units for the Western Shelter upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$27,079.28 for the purchase of two COVID vaccine freezers upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$15,882.34 to purchase an additional Lucas Device (hands-free CPR) for the ICU upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$174,257.00 to replace the roof at the Quinlan Medical Plaza upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$52,106 to purchase four GE fetal monitors for Labor & Delivery upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve 249,870.00 to purchase Omnicell IVX for the Pharmacy upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$27,411.91 to purchase a Mindray Telemetry Pack for 3East (CVU) upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

**ACTION ITEMS**

Commerce EDC  
Tax  
Abatement

Ms. Hunter reported Commerce EDC is working on a project, "Snickers 400". She reported this is a large project for the City of Commerce and because of a non-disclosure agreement she is not authorized to provide any information on the company. She reported this company is ready to invest \$58 million on an existing facility that has been vacant for approximately seven years. They are asking all involved



to help with an abatement as the City of Commerce is abating personal and real property at 100% for the first five years and a graduated percentage for the second five years. It was noted EDC is working with the State of Texas as well. She thanked the Board for their time and indicated this does not require any action from the Board this evening.

**Financial  
Statements**

Mr. Boles presented the October 2020 financial statements and following review of the data, statistical information, Mr. Taylor moved, seconded by Mrs. Wensel, to accept the statements subject to audit. The motion carried unanimously.

**Employee  
Incentive**

Mr. Carter presented a proposal to provide a COVID employee incentive to those employed with the district as of September 30, 2020. Full time employees would receive \$300 and part time employees \$200 noting the expense would approximate \$360,000. Following discussion, Dr. Barr moved, seconded by Mrs. Alderman, to provide full time employees with a \$500.00 incentive and part time employees \$300. The motion carried unanimously.

**Lucas  
Device**

A video demonstration of the Lucas device was provided and Dr. Pierce and Mr. Hurley discussed the mechanics of the device that is used in the Emergency Department and ICU.

**DISCUSSION ITEMS**

**Strategic  
Initiatives**

Strategic initiatives may be considered following the Executive Session.

**Chairman's  
Report**

Dr. Pierce reported Trustee guidebooks and abbreviations/terminology are being ordered for each Board member. The Bylaws Committee will meet to review the Board Bylaws and Mrs. Peek reported the meeting is scheduled for December 10 at 1:00 p.m. Continuing the monthly meals prior to the board meeting was discussed and the consensus was to continue the meals in the private dining room. Conducting board meetings in person or via Zoom was discussed and the consensus was to continue the meetings in person..

**President/CEO  
Report**

Mr. Carter reported the following:

The ribbon cutting for the Leonard Family Practice Clinic is rescheduled for December 1 at 12 noon.

Those interested in attending the virtual THA Annual Conference and Expo in February should contact Sherie to

register. A conference agenda will be emailed to each board member.

Distributed a communication from the Texas Health and Human Services (HHSC) of its intent to submit a “fast track” extension applications to the Centers for Medicare and Medicaid Services (CMS) for the Texas Healthcare Transformation Quality Improvement Program (THTQIP) waiver under section 1115 of the Social Security Act. The extension request is for five years, which will provide the 1115 waiver through September 30, 2027. This extension will create financial stability for Texas Medicaid providers and there are not significant policy changes requested under the extension application.

The Texas Health and Human Services has approved Hunt Regional Medical Center as distribution center for the COVID-19 vaccine and thanked Dr. Rochford, Pharmacy Director, for her assistance in the process.

The hospital has received twelve vials of the new COVID drug Bamlanivimab. Several outpatients have successfully received the treatment following the screening process and obtaining approval by Dr. Bakleh, Infectious Disease.

The Medical Staff Holiday Party has been cancelled due to COVID.

#### **EMC Update**

Mr. Carter reported for September through November the average daily census for the Commerce EMC was 23.1, 24.5 and 24.5 and for the Quinlan EMC is was 31, 34 and , respectively. Marketing has purchased two billboards for each EMC but they are not yet completed. Additional marketing includes postcards and social media information through Facebook. Mr. Carter reported information to be included on water on water bills and Mr. Carter noted that is being looked into.

#### **Physician Recruitment**

Mr. Carter reported physician recruitment is ongoing with assistance from Sonya Cathey as our physician recruiter. We are currently interviewing two Neurology candidates and two Family Practitioners. There have been no viable OB candidates and there are two General Surgery/Wound Care candidates who are being scheduled to visit.



**Patient  
Services  
Environment**

Mr. Carter reported he is scheduled to meet with a representative from Quality Care ER on December 4 to discuss a referral relationship between facilities. Humana will end their coverage in Hunt County effective January 1, 2021 and he advised that several insurance companies are steering their insureds from our hospital imaging services to free standing imaging centers due to costs.

**Expansion  
Project  
Report**

Mr. Heatherly reported Jacobs has completed the drawings and submitted them to the State for review. Due to Jacob's delay, Robins & Morton will not have the GMP completed for Board review in December. The State is not expected to review our plans until after the first of January, thus we may need to consider self-certifying the project so we do not our project manager.

**Quality  
Performance  
Report**

Dr. Sundeen and Mr. Hurley presented an update on COVID. The Regional COVID hospitalizations was discussed noting Hunt County is at 23.40% for hospitalized patients with confirmed COVID-19 measured against hospital capacity. This metric correlates to re-openings and cancellation of elective surgeries per GA-32. There have been 173 COVID inpatient admissions, 23 deaths, 23,359 COVID tests performed with 2,994 positives, a 12.8% positivity rate. COVID hospital mortality for the period March 15, 2020 through October 31, 2020 is at 15.50% COVID in hospital mortality, 62% COVID ICU mortality and 100% COVID mechanical ventilation mortality compared to the US average (AJRCC) at 12%; 67% and 96.70% and global average (Lancet) at 28%, 67% and 97%, respectively. The hospital's treatment and infection control measures were reviewed and it was noted the regional COVID hospitalizations are trending up. Surge planning was reviewed and per the Texas Governor's order, if there is a 15% COVID hospitalization rate for seven consecutive days, hospitals must suspend elective procedures. Following review of staffing and hospital occupancy data from the North Central Texas Trauma Regional Advisory Council (NCTRAC) the report was accepted.

**Customer  
Service**

There was no report.

**Compliance  
Report**

There was no report.

**Executive Session** An Executive Session was held under Texas Government Code, Section 551.074: The appointment, employment, evaluation, discipline or dismissal of a district officer or employee.  
a. Board of Director of Hunt Memorial Hospital District, Place 2.  
At the conclusion of the Executive Session, the following action was taken.

**Appointment Of New Board Member** Mrs. Wensel moved, seconded by Mrs. Peek, to appoint Deborah Clack to fill the unexpired term of Commissioner's Precinct 2. The motion carried unanimously.

**Pre-Oath Statement** A Pre-Oath Statement was administered to Mrs. Clack.

**Administer Oath of Office** The Oath of Office was administered to Mrs. Clack.

**Executive Session** An Executive Session held under Texas Government Code §551.071 (1) and (2): Consult with Attorney Concerning any Pending or Contemplated Civil or Administrative Litigation by or against Hunt Memorial Hospital District and discussion of action related to said litigation.  
a. Anderson, et.al. v. Hunt Memorial Hospital District.  
b. Acree v. Hunt Regional Medical Partners.  
c. Hunt Memorial Hospital District v. American Mechanical Partners.  
d. Hunt Memorial Hospital District v. GPA.  
At the conclusion of the Executive Session, the following action was taken.

**Anderson Lawsuit** Mr. Taylor moved, seconded by Mrs. Alderman, to approve the settlement as outlined by legal counsel. The motion carried unanimously.

**Strategic Initiatives** There was no action taken.

**Adjournment** There being no further business, the meeting adjourned at 9:15 p.m.

  
James Barr, Ph.D.  
Secretary