

HUNT MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS

June 23, 2020

The Hunt Memorial Hospital District Board of Directors conducted a meeting on Tuesday, June 23, 2020 at 6:30 p.m. on the second floor Atrium at Hunt Regional Medical Center, 4215 Joe Ramsey Blvd., E., Greenville, Texas with the following members:

Mr. Joe C. Johnson, Chairman
Mrs. Sarah Alderman
Dr. James Barr
Mr. John Cecil Nelson, Jr.
Mrs. Janet Peek
Dr. Scott Pierce
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Richard Carter, President/CEO
Ms. Leah Curtis, Hospital Counsel
Steven Brancheau, D.P.M., Podiatry Residency Medical Director
Mr. Lee Boles, Vice President/CFO
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO
Mr. John Heatherly, Vice President Operations/Support Services
James Sandin, M.D., Vice President Medical Staff Affairs
Ms. Emily Sundeen, DNP, FNP-BC, VP Quality & Clinical Integration
Mr. Jeffrey Constantino, Facilities Management Director
Mr. John Ervin, Diagnostic Imaging Director
Mr. Bret Freeman, Safety Officer and EMS Director
Ms. Rose Hayden, Assistant Director Communications & Development
Ms. Amber Maynard, Cardiopulmonary Director
Ms. Jamie Morgan, Accountant, Financial Services
Ms. Mary Pattberg, Decision Support Services Director
Mr. James McDowell, Security Manager
Mr. Garrett Greer, Security Officer
Ms. Robin Kent, PA-C, Leonard Baylor Scott White PCA Clinic
Mr. Terry McCalpin, Leonard Interim City Administrator
Mr. Eugene Kegans, Leonard Resident
Mr. Kevin Brockus, Vice President, Leonard Economic Development Board

Absent were:

Mr. William Rutherford
Mr. Michael Taylor

**Approval of
Minutes**

Mrs. Peek moved, seconded by Mrs. Wensel, to approve the
May 26, 2020 minutes. The motion carried unanimously.

**HRMC Medical
Staff Report**

There was no medical staff report.

**Citizens To
Be Heard**

The following concerned citizens from Leonard, Texas requested the Board of Directors consider ownership of the current medical office in Leonard as Baylor Scott White is closing the facility effective June 30, 2020: Robin Kent, PA-C; Mr. Eugene Keagan; Terry McCalpin; and Kevin Brochus.

**Unfinished
Business**

Mr. Carter reported the Board requested Administration put together two Task Forces to evaluate the operational aspects of the Emergency Rooms at Quinlan and Commerce and look for opportunities for improvement. The initial Task Force meeting for Commerce is June 24 at 6 p.m. in the community room at the Commerce Emergency Medical Center and the initial Task Force meeting for Quinlan is June 29 at 6:00 p.m. in the outpatient lobby at the Quinlan Emergency Medical Center. There has been a good response from both communities to participate in this process. More information will be reported next month.

**New
Business**

Dr. Pierce moved, seconded by Mrs. Peek, to approve the following consent agenda items as recommended. The motion carried unanimously.

**Consent
Agenda**

To approve the recommendations for appointments, requests to change staff status, reappointments and resignations for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff upon recommendation of the Credentials Review.

To approve the following amendments to the Hunt Regional Medical Center Medical Staff Rules and Regulations, Section II. Medical Records: delete 1.1.3.1 "Exception: Obstetrical office records can be utilized if the last examination was completed up to 30 days prior to admission provided that an addendum is completed noting any changes to the patient's condition and/or examination." and add to Paragraph S, "Suspensions for delinquent medical records are considered to be disruptive to the hospital operation and reflect a lack of compliance with medical staff policies and the responsibilities of Medical Staff membership. Physicians with three (3) consecutive suspensions in six months will receive a letter from the Chief of Staff noting the failure to comply with medical record requirements and a mandatory appearance at the next Medical Executive Committee meeting to explain the

disregard will be required. Repeated suspensions for delinquent medical records will be considered during the reappointment process.” upon recommendation of the Medical Executive Committee.

To approve the Maternity Program Plan that includes a detailed description of the scope of services available to all maternal patients including patients who are to be transferred to a higher level of care. The Plan also outlines the scope of practice for the Certified Midwife and specific responsibilities of the Maternal Medical Staff, Maternal Medical Director, Maternal Program Manager and the Director of Women and Infant Services upon recommendation of the Medical Executive Committee.

To approve the purchase of two NX AllClear sterilizers in the amount of \$105,690.00 for the Hunt Regional Medical Center Surgical Services Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve the purchase of two Philips EKG machines in the amount of \$23,284.80 for the Hunt Regional Medical Center Cardiopulmonary Department upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve the purchase of an Uninterrupted Power Supply (UPS) in the amount of \$69,500.00 for Hunt Regional Open Imaging-Rockwall upon recommendation of the Facilities Planning Committee and the Finance/Budget Committee.

To approve the purchase of UV-c disinfection equipment in the amount of \$27,000.00 for the Hunt Regional Healthcare Environmental Services Department upon recommendation of the Finance/Budget Committee.

To approve the purchase of a generator in the amount of \$74,945.00 for Hunt Regional Healthcare Emergency Management upon recommendation of the Finance/Budget Committee.

**HRMC
Podiatric
Surgical
Residency
Program
Budget**

Dr. Brancheau provided an overview of the Podiatric Residency Program and the 2020-2021 budget for consideration. The budget represents a 3% increase from last year with no increases in residents' salaries. The Podiatry Residency team consists of Jonathan Pajouh and Parth Bhakta as third year residents; Kyle Villaruz and Christine Joshua as second year residents and first year residents are Eric Duffin and Kathryn Zweck. Michelle Hurless, D.P.M. relocated to Kentucky and Kevin Huntsman, D.P.M. joined his practice. He discussed the clerkship process, pointing out several students were not accepted for their clinical rotations at Hunt Regional over the past several months due to COVID. Following the presentation, review of the budget totaling \$538,840 and comments by Dr. Sandin regarding his appreciation for Dr. Brancheau and the program, Mrs. Alderman moved, seconded by Mrs. Peek, to approve the budget as presented. The motion carried unanimously.

**BellaVista
Ventilators**

Mr. Carter reported the Finance/Budget Committee requested the staff investigate the availability of free ventilators from the government and it was determined only hospitals who are in COVID crisis and do not have enough ventilators to care for their COVID patients are being provided federal assistance. Ms. Maynard presented a proposal to replace half of the existing ventilator fleet with six BellaVista ventilators for \$224,777.58. These ventilators have dual purposes as they may be used for life support and as a CPAP or BiPAP for patients in respiratory distress. The units will be upgraded at no additional cost to provide heated high flow therapy. Following the presentation, Dr. Pierce moved, seconded by Mrs. Peek, to approve the purchase the six BellaVista ventilators as presented. The motion carried unanimously.

**Medical
Office in
Leonard**

The agenda item, "Consider a medical office in Leonard and take all necessary action" may be considered following the Executive Session.

**Medical
Office Lease
In Western
Hunt County**

The agenda item, "Consider a medical office lease in western Hunt County and take all necessary action" may be considered following the Executive Session.

**Strategic
Initiatives**

The agenda item, "Consider strategic initiatives and take all necessary action" may be considered following the Executive Session.

**President/CEO
Report**

Mr. Carter reported the following:

Installation of the new MRI is complete and the State inspection is scheduled for July 7, 2020. Once the inspection is approved, the equipment will be validated and then available for testing. Dr. Pierce inquired about the plan to utilize the new MRI for testing stroke patients. There was discussion regarding the commitment made to use the MRI as an alternative to the CT for strokes and Mr. Carter reported the issue is with 24/7 staffing. The item will be placed on the next Emergency Medicine Department meeting agenda for discussion.

A total of 65 COVID cases in Hunt County were reported in total for March, April and May and a total of 315 reported for June. The number of positive COVID patients and hospital admissions are rising but the number is not substantial. Resources were discussed and PPE supplies remain strong, noting the hospital did partner with FORD and received reusable gowns. The tent was taken down due to wind damage and replacement parts to make the necessary repairs have been received. Employees with the virus either received it from outside of the hospital or from a co-worker who received it from one of their family members. The Commerce Geropsych facility in Commerce has closed due to half of the staff out with COVID and Dr. Lee and the remaining healthy staff are doing telehealth visits with the patients until they re-open. The facility is being cleaned thoroughly and the infected staff will not be returning until after 14 days and their test results are negative.

Hunt Regional Medical Center is the fortunate recipient of a \$25,000 grant from The Meadows Foundation. These funds are allocated for the Employee Care Fund that assists our employees who have a need.

Quality Report

Ms. Sundeen provided an overview of the 1115 Waiver and outlined the program and reimbursement methodologies. She reported CMS approved four additional years for the Texas DSRIP program noting the fifth year of the waiver extension does not include any DSRIP funding which will have an impact on safety net hospitals. The hospital achieved all eleven metrics and expects to receive their funding on July 2, 2020.

Hunt Regional Medical Center had their full unannounced Medicare survey January 28 through January 31, 2020 by The Joint Commission. A follow-up survey on April 7, 2020 cleared the deficiencies and the hospital received deemed status through February 2023. Following the presentation, the report was accepted.

Customer Service There was no report.

Compliance Report There was no report.

Financial Statements Mr. Boles presented the May 2020 financial statements and provided an overview of the financial and statistical data. He reported Standard and Poor's requested to expedite the annual bond rating due to the COVID and following the review they complimented the District for the strategies developed to navigate through the COVID-19 pandemic. Following the presentation, Mrs. Wensel moved, seconded by Dr. Barr, to accept the statements, subject to audit. The motion carried unanimously.

Executive Session There was an Executive Session held under the provision of Section 551.001 et seq., Texas Government Code, for the purpose of 551.072 and 551.085. Following the Executive Session, the following action was taken.

Medical Office in Leonard Mr. Carter provided a review of the situation in Leonard noting there are two practitioners available in the Leonard Family Practice clinic and Baylor is withdrawing their support effective June 30, 2020. Primary care expansion in the outlying areas is important to the District and it is proposed to proceed with the necessary employment and lease documents to acquire the practice and open it by mid-August. Dr. Pierce moved, seconded by Mrs. Wensel, to approve the primary care office in Leonard as presented. The motion carried unanimously.

Medical Office Lease In Western Hunt County Mr. Carter presented a proposal to develop primary care in Western Hunt County by renting space in a strip mall that is being considered and expected to be constructed within the next six to nine months. Mr. Carter reported the investment to expand primary care will be a long term asset for the District and is valuable for our growth and

prosperity. Following the presentation, Mrs. Alderman moved, seconded by Mrs. Peek, to proceed with the development of a primary care clinic in Western Hunt County as presented. The motion carried unanimously.

**Strategic
Initiatives**

There was no action taken.

Adjournment

There being no further business, the meeting adjourned at 7:56 p.m.


James Barr, Ph.D.
Secretary

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