

HUNT MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS

March 22, 2022

The Hunt Memorial Hospital District Board of Directors conducted a meeting on Tuesday, March 22, 2022 at 5:30 p.m. at Hunt Regional Medical Center, sixth floor Homer Horton, Jr. Boardroom, 4215 Joe Ramsey Blvd., E., Greenville, Texas.

Dr. Pierce, Chairman, called the meeting to order.

ROLL CALL:

Mrs. Sarah Alderman (Absent)
Mrs. Deborah Clack
Mrs. Leslie Killgore
Mr. John C. Nelson, Jr.
Mrs. Janet Peek
Dr. Scott Pierce
Mr. Michael Taylor
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Steven Lee Boles, Jr., President/CEO
Mr. Chad Martin, Vice President Clinic Operations
Robert Deuell, M.D., Vice President of Medical Staff Affairs
Mr. John Heatherly, Vice President Operations/Support Services
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO
Mr. Travis Potter, Vice President Business Development
Mr. James Robertson, Vice President/CFO
Mr. Stuart O'Neil, General Counsel
Mr. Tim Roberts, Robins & Morton
Ms. Heather Gallagher, Robins & Morton
Mr. Pete Harrell, Projects Manager
Ms. Lisa Hill, Foundation Development Marketing Communications Director
Mr. Kevin Kenner, Interim Director of Radiology
Ms. Stacey Lane, Human Resources Director
Ms. Katie McKenna, Assistant Director of HRH Foundation
Ms. Jamie Morgan, Controller
Ms. Jennifer Padilla, Service Excellence Director
Ms. Mary Pattberg, Decision Support Director
Mr. Billy Robinson, Resource Management Director

**Medical Staff
Report**

Dr. Deuell reported the hospital is full, COVID positive admissions are declining and elective surgeries are being scheduled. The Caddo Mills Family Practice Clinic has opened with Jennifer Rybicki, FNP-C. Physician recruitment is ongoing for Family Practice and Gastroenterology. Dr. De Los Santos, OB locum tenens, is now covering two weekends a month. Dr. Pierce requested Dr. Faheid, Chief of Staff, be asked to attend the monthly board meetings.

**Approval of
Minutes**

Mr. Taylor moved, seconded by Mrs. Clack, to approve the February 22, 2022 minutes as presented. The motion carried unanimously.

**Citizens to
Be Heard**

There were no citizens to be heard on non-agenda items.

**Public
Testimony**

There were no members of the public present to address the Board of Directors regarding any item on the agenda before or during the Board's consideration of said items.

**Unfinished
Business**

Mr. Boles reported last month a decision to purchase a Sonosite bedside ultrasound machine for Hunt Regional Emergency Medical Center at Commerce was tabled for further evaluation. The Emergency Medicine Department did not meet this month to discuss the equipment but in researching the equipment, a slightly used six year old demo unit with new probes and a five year warranty is available for \$42,000. Dr. Pierce reported he queried the physicians and no one has issues with the 25 year old unit. Ms. Mulder reported Dr. Trayner voiced concern over the past two years on the quality of the studies so a new unit was budgeted. She reported the staff did demo the iPhone unit last year and the feedback was not good. Following discussion on equipment replacement needs for Commerce, Mr. Taylor moved, seconded by Mrs. Peek, to purchase the Sonosite ultrasound demo unit for \$42,000 with the five year warranty. The motion carried unanimously.

**New
Business
Expansion
Report**

Mr. Roberts introduced Heather Gallagher replacing Josh Whittle on the project. He reported all concrete work is complete, wall protection install continues, flooring will be 90% complete by the end of this week, installation of casework, toilets and sinks began this week, elevator installation continues, drywall finishing and MEP ceiling fixtures/devices continue on level 3, central utility plant upgrades continue and PACU renovation demo began this week. He reported there has been delays in receiving switch gear assembly but have received notification that delivery has been moved up a week. Mr. Robinson reported the booms for the NICU were ordered August 19, 2021 and we received notification that the booms have been sitting in a shipyard in Germany since March 10, 2022 waiting to be shipped. Part of the shipment is expected April 24 but it is not known when the remaining shipment will be received. The microchips for the outside door dome lights for the nurse call systems were

backordered but we received notification the company found enough to complete our project. Mr. Roberts reported if we do not receive the booms, we will be unable to have our final state inspection.

**Consent
Agenda**

Dr. Pierce requested to remove, "Cordea Consulting Services for Hunt Regional Medical Center Information Systems Department. (Recommended by Finance/Budget Committee)" from the consent agenda. Mr. Nelson, moved, seconded by Mrs. Wensel to approve the following consent agenda items as presented and recommended:

To approve the recommendations for appointments, requests to change staff status, reappointments, and resignations for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff upon recommendation of the Board Credentials Review Committee.

To approve \$148,808.80 for the purchase of a Phillips Healthcare mobile X-ray unit for the Hunt Regional Medical Center Radiology Department upon recommendation of the Finance/Budget Committee

To approve \$165,702 for the purchase of an Agfa 8.2 PACS software and server upgrade for the Hunt Regional Medical Center Radiology Department upon recommendation of the Finance/Budget Committee.

To approve \$6,120 for the GE Healthcare PM care upgrade to VAS25 for the Hunt Regional Medical Center Radiology Department upon recommendation of the Finance/Budget Committee.

To approve \$11,895.28 for an ultra-low temperature freezer for the Hunt Regional Medical Center Laboratory upon recommendation of the Finance/Budget Committee.

To approve an office space lease agreement to house support services located within the hospital so administrative functions may be relocated off the sixth floor to accommodate bed expansion plans within the hospital upon recommendation of the Finance/Budget Committee.

To approve two change orders on the current expansion project; \$21,500 to install generator/annunciator monitoring/control panels with a third party electrician and \$64,632 for corridor renovations to the design plan due to unforeseen conditions upon recommendation of the Finance/Budget Committee.

To approve the 2022 Infection Control annual evaluation of the 2021 Infection Control goals and program upon recommendation of the Quality Council.

**Cordea
Consulting
Services**

Mr. Boles reported monies were budgeted for consulting to assist us with the process of transitioning to a new Electronic Health Record (EHR). Mr. Robertson reported Cordea will be providing consulting services to the hospital as we install the new Cerner EHR to make sure the system works as it is supposed to. The costs for the consulting services is \$916,668 with estimated travel costs of \$103,432 and Mr. Boles reported the expense is split between fiscal year 2022 and 2023. Following discussion, Mrs. Clack moved, seconded by Mrs. Wensel, to approve the use of Cordea as presented. The motion carried unanimously.

ACTION ITEMS

**HMHD
Organizational
Chart**

Mr. Boles presented the proposed Hunt Memorial Hospital District Organizational Chart. The organizational changes reflects two new vice presidents; Chad Martin, Vice President of Medical Partners and Travis Potter, Vice President of Business Development and new Director positions include Jamie Morgan, Controller, Jennifer Padilla, Service Excellence Director and Kelli Caldwell, Director of Patient Access. Following review and discussion, Mr. Taylor moved, seconded by Mrs. Wensel, to approve the Organizational Chart as presented. The motion carried unanimously.

**Acquisition
Of Orthopedic
Office**

The agenda item, "Acquisition of Orthopedic Office Practice" may be considered following the Executive Session.

**Property
Development
For Royse
City**

The agenda item, "Property Development for Royse City" may be considered following the Executive Session.

**Financial
Statements**

Mr. Robertson presented the February 2022 financial statements and statistical data. Following the review, Mr. Taylor moved, seconded by Mrs. Peek, to accept the February 2022 financial statements, subject to audit. The motion carried unanimously.

DISCUSSION ITEMS

**Strategic
Initiatives**

There were no strategic initiatives.

**Chairman's
Report**

Dr. Pierce personally thanked those who attended the meeting last month in Commerce noting he received positive comments and reported off campus Board meetings may be considered in the future. He reminded members the Texas Healthcare Trustee Conference will be held July 28-30 in Fort Worth, Texas.

**Property
Values**

Mr. Taylor reported the Hunt County Chief Appraiser reported to the Appraisal Board last week that property values may go up by 30% and he will be conducting seminars to explain the appraisal process and how to appeal.

**President/CEO
Report**

Mr. Boles reported the following:
Operations ~ March census continues to be high but our length of stay is coming down and recommended this be a topic of discussion between the Board and Medical Staff leadership for a Joint Conference Committee meeting.

Caddo Mills Clinic ~ Mr. Martin reported the Caddo Mills Family Medicine Clinic opened on Monday and the first visitor was Mrs. Clack. He reported on marketing activities and community events staff are participating in to help grow the clinic.

Commerce ~ Mr. Boles reported it has been requested the drawings being developed for Board approval be expedited so the project may be completed by September.

Fifth and Sixth Floor ~ the approval of the office space lease will house support services within the hospital so administrative functions may be relocated off the sixth floor for bed expansion under the leadership of Billy Robinson.

Wellington and Ridgecrest Building ~ a developer will be constructing a building on the corner of Wellington and Ridgecrest and several other developers are planning to build so we may have the opportunity to select the location which best fits are needs.

Physician Recruitment ~ there is a contract being reviewed by the Executive Compliance Committee for a Gastroenterologist.

**Customer
Service
Report**

Mr. Potter introduced Jennifer Padilla as the new Service Excellence Director. He presented the Patient Experience Scores for Outpatient Surgery, Greenville ER, Commerce ER, Quinlan ER and Inpatient. He reviewed the percentage of positive responses received from inpatients comparing communication with doctors, communication with nurse and would recommend and inpatient overall scores noting the focus will be moving lower scores to 9 and 10. He reported we will be expanding our survey base by including Greenville and Rockwall Open Imaging Centers, the Commerce, Quinlan and Greenville Outpatient Imaging, Inpatient Rehab and Outpatient Rehab (PT, OT, ST and LT in Greenville) at no additional cost. He reported the Volunteer Program has expanded to 11 members and they all are doing a great job interacting with patients and visitors.

**Executive
Session**

An Executive Session was held under Texas Government Code §551.072. Following the Executive Session, the following action was taken.

**Acquisition
Of Orthopedic
Office
Practice**

Mr. Taylor moved, seconded by Mrs. Killgore, to purchase Dr. Liao's office practice. The motion carried unanimously.

**Property
Development
For Royse
City**

There was no action taken.

Adjournment

There being no further business, the meeting adjourned at 7:21 p.m.


Janet Peek
Secretary