

HUNT MEMORIAL HOSPITAL DISTRICT
BOARD OF DIRECTORS

December 20, 2022

The Hunt Memorial Hospital District Board of Directors conducted a meeting on Tuesday, December 20, 2022 at 5:40 p.m. at Hunt Regional Medical Center, sixth floor Homer Horton, Jr. Boardroom, 4215 Joe Ramsey Blvd., E., Greenville, Texas.

Dr. Pierce, Chairman, called the meeting to order.

ROLL CALL:

Mrs. Deborah Clack
Mr. Jefferson Helton
Mrs. Leslie Killgore
Mr. John C. Nelson, Jr.
Mr. Wesley Oswald
Mrs. Janet Peek
Dr. Scott Pierce
Mr. Michael Taylor
Mrs. Julia Wensel

comprising a quorum of the Board; also,

Mr. Steven Lee Boles, Jr., President/CEO
Mr. Stuart O'Neil, General Counsel
Mr. Chad Martin, Vice President Clinic Operations
Mr. Reese Hurley, MSN-Adm., RN, Vice President/CNO
Mr. Travis Potter, Vice President Business Development
Mr. James A. Robertson, Jr., Vice President/CFO
Robert Deuell, M.D., Vice President of Medical Staff Affairs
Mr. Logan Burgess, Robins & Morton
Mr. Chris Clark, Partner, Forvis
Ms. Colleen Caffee, NICU Director
Ms. Tammy Moore, Women and Infant Services Director
Ms. Kristy Smolinsky, Imaging Director
Mr. Leon Hutto, Interim IT Director
Mr. Jeffrey Constantino, Facilities Management Director
Mr. Pete Harrell, Projects Manager
Ms. Lisa Hill, Marketing/Development & Communications Director
Ms. Stacey Lane, Human Resources Director
Ms. Jamie Morgan, Controller
Ms. Mary Pattberg, Facility Planning Director

**Medical Staff
Report**

Dr. Deuell reported the hospital is full and the Intensivist program continues to do well. The Family Medicine clinic in Royse

City is gearing to open and the new Caddo Mills clinic is open and doing well. Recruitment continues for the open primary care positions in Commerce, Quinlan, and Greenville.

**Approval of
Minutes**

Mrs. Clack moved, seconded by Mrs. Peek, to approve the November 22, 2022 minutes as presented. The motion carried unanimously.

**Citizens to
Be Heard**

There were no citizens to be heard on non-agenda items.

**Public
Testimony**

There were no members of the public present to address the Board of Directors regarding any item on the agenda before or during the Board's consideration of said items.

**Introduction
Of Officers/
Directors**

The following hospital directors were introduced: Leon Hutto, Interim IT Director; Kristy Smolinsky, Imaging Director; Tammy Moore, Women and Infant Services Director and Colleen Caffee, NICU Director. Following their overview of education and training, the Board welcomed them to the District.

**Unfinished
Business**

There was no unfinished business.

**New Business
Expansion
Report**

Mr. Burgess reported construction is going well on level two and all areas are on schedule. He noted some medical gas alarms and return air ducts down the side walls were relocated in the Endo/Broch area. These areas are scheduled for a 100% TDH inspection the week of February 13, 2023. Phase 5 construction in the LDRPs and Recovery areas began this week and the 100% TDH inspection for these areas is tentatively scheduled for the week of April 3, 2023.

**Building
Separation
Update**

Mr. Constantino reported a rough order of magnitude was received from Robins & Morton for \$1.9 million on the building separation issue. The rough order of magnitude coincides with the recommendations Jensen Hughes provided. Jensen Hughes is working with Page on the plan design and they have reached out to Rebecca Reed of TDH to set up a meeting to review and approve the design. Once approved, Robins & Morton will be asked to provide a quote on the project.

**Consent
Agenda**

Dr. Pierce reported the item, "Commercial General Liability proposal (Recommended by the Finance/Budget Committee)" is being removed from the Consent Agenda as the Finance/Budget Committee tabled the item. Mr. Taylor reported during the Finance/Budget Committee meeting earlier today, Mr. Constantino reported the cost for Change Order #130 is \$29,424, which is a slight increase from what was initially reported. Dr. Pierce reported the item, "Hunt Regional Medical Center Fifth Floor Capital Purchase (Recommended by the Finance/Budget Committee)" is being removed as it was not discussed by the Finance/Budget Committee. Following these changes, Mr. Taylor moved, seconded by Mr. Helton, to approve the Consent Agenda as amended. The motion carried unanimously

To approve the recommendations for appointments, requests to change staff status, reappointments and resignations for the Hunt Regional Medical Center Medical Staff and the Allied Health Professional Staff as recommended by the Board Credentials Review Committee.

To approve \$222,796.21 for renovation to the Hunt Regional Family Medicine at Quinlan-Westlake as recommended by the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$104,318 to upgrade the Security Expert Controller System for the Hunt Regional Medical Center Facilities Management Department as recommended by the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$184,701 for the purchase of Ecostructure Communication Controllers for the Hunt Regional Medical Center Facilities Management Department as recommended by the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$147,795 for the Hunt Regional Medical Center construction change order #49.1 for electrical revisions as recommended by the Facilities Planning Committee and the Finance/Budget Committee.

To approve \$29,424 for the Hunt Regional Medical Center construction change order #130 for valve box and alarm in recovery 1 & 2 zone as recommended by the Finance/Budget Committee.

To approve \$912,128 to upgrade Stryker Video for the Hunt Regional Medical Center Surgical Services Department as recommended by the Facilities Planning Committee and the Finance/Budget Committee.

To approve the annual review of the Hunt Memorial Hospital District Investment Plan as recommended by the Finance/Budget Committee.

Action Items
Pediatric
Clinic Capital
Purchase

The agenda item, "Pediatric Clinic Capital Purchase" may be considered following the Executive Session.

Financial
Statements

Mr. Robertson presented the November 2022 financial financial statements and statistical data. Following an overview of the statements, Mr. Taylor moved, seconded by Mr. Nelson, to accept the November 2022 financial statements, subject to audit. The motion carried unanimously.

DISCUSSION ITEMS

Strategic
Initiatives

There may be a strategic initiative to consider following the Executive Session.

Chairman's
Report

Dr. Pierce reported the Board Executive Committee met and discussed several items including the CEO evaluation. The following recommendations were made:

- 1) Mr. Boles will begin submitting a mid-month report to the Board.
- 2) The annual financial audit presentation by a third party will be presented to the Finance/Budget Committee for approval and their recommendation will be forwarded to the Board for final approval.

- 3) Spring outings will be considered and Mrs. Peek has volunteered to assist.

**President/CEO
Report**

Mr. Boles reported the following:

Mr. Martin reported Dr. Ethan Haine, General Surgery will be joining Medical Partners next summer. Dr. Pierce inquired if the hospital was looking for a breast surgeon as it has been identified during a Joint Conference Committee meeting that there is a need for a breast surgeon in our community. Mr. Martin reported Dr. Oommen did breast surgery when she was here before and has recently returned to assist Dr. Abbassi and would be available when she is here to provide this service. Three Family Medicine positions remain open and a few of the interviewed candidates are still considering the positions. Upcoming site visits are scheduled for Family Medicine and Orthopedics and two additional Nurse Practitioners have been added to Urgent Care and the Live Oak clinic.

Mr. Robertson reported staff is working on the Cerner installation and over the past few months a Governance Committee was developed comprising of hospital senior leadership to include a physician representative to resolve implementation issues. Cerner has agreed to reimburse the hospital over the first twelve months of the contract for all expenses incurred by the hospital due to Cerner's delay in implementing the EHR. He reported Cerner has requested the hospital delay the installation of the clinic billing that will replace Athena until all the hospital's rural healthcare clinics have converted to provider base. The clinic conversions should be complete within six months.

The bid on the new boardroom construction is \$109,000 but the construction may be delayed due to the firewall between the buildings, specifically the east side of the conference room may be involved in the firewall design that Mr. Constantino discussed earlier in the meeting.

The RFP for the Texas A&M University-Commerce health services proposal for their athletic program is being reviewed and our proposal will be submitted for their program that will begin next September. He noted we will need to recruit additional physicians to support their program and will partner with the university in the recruitment process. It was noted the service contract would be for three years with two one year extensions.

The hospital will be renting a da Vinci surgical robot for \$40,000 per month with a portion of the funds going towards the \$2 million cost of the robot. Opportunities to increase utilization is for the OB/GYN physicians to perform laparoscopic hysterectomies and for the managed care contracts to recognize the advanced technology being used. He reported the Hunt Regional Healthcare Foundation has approved to fund the cost of the \$120,000 sterilizer that is needed for the da Vinci robot and will be presented as an unbudgeted capital expenditure next month for Board approval.

**Executive
Session**

An Executive Session was held under Texas Government Code §551.071, §551.072 and §551.074. Following the Executive Session the following actions were taken.

**Pediatric
Clinic
Capital
Purchase**

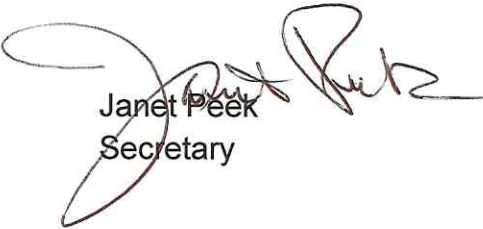
Mr. Taylor moved, seconded by Mrs. Peek, to authorize Mr. Boles to continue negotiations to the fulfillment of the contract with the Pediatric agreement for the numbers that were discussed. The motion carried unanimously.

**Annual CEO
Evaluation**

Mr. Taylor moved, seconded by Mrs. Peek, to accept the annual CEO report submitted by Mr. Boles. The motion carried unanimously. Dr. Pierce commended Mr. Boles for his outstanding performance during his transition this past year and moved to approve a bonus for Mr. Boles up to the maximum extent of the contract. The motion was seconded by Mrs. Clack and carried unanimously.

Adjournment

Dr. Pierce wished everyone a "Merry Christmas" and there being no further business, the meeting adjourned at 7:00 p.m.



Janet Peek
Secretary

slt